



Factories Corporation of Jamaica Limited (FCJ), an agency of Ministry of Industry, Investment & Commerce, invites suitably qualified persons to fill the position of:

**Legal Officer (Level 6)
(On contract for two (2) years in the first instance)**

Job Summary

Reporting to the Deputy Managing Director, the Legal Officer is responsible for providing sound legal advice and opinions on the Corporation's rights and obligations in the execution of its functions as well as general legal support and services to the FCJ. The officer represents the FCJ in legal proceedings; ensures the FCJ operates within the parameters of the law and its mandate and assists with the achievement of the FCJ's strategic objectives and policy initiatives.

Minimum Qualifications

- Bachelor of Law Degree
- Certificate in Legal Education or equivalent qualifications
- Five (5) years experience as a practicing Attorney-at-Law within a corporate environment, with at least three (3) years at the management level
- A minimum of two (2) years litigation experience

Key Competencies/Skills

- Sound knowledge of the legislative practices, procedures and processes, contract law, commercial law, company law and land laws and regulations
- Sound knowledge of regulations and procedures governing the FCJ's operations
- Excellent knowledge of Jamaican Laws and Legal system
- Excellent communication (oral and written), leadership, problem solving, interpersonal and customer service skills
- Working knowledge of record/library management, practices and principles
- Experience in conveyance and property law
- Experience in working with the GOJ is an asset

Salary: Level 6 - \$2,313,734 to \$3,072,072. p.a.; Fixed Motor Vehicle Allowance: \$796,500 p.a.; Library: \$163,875 p.a.; Robing: \$112,556 p.a.; Laundry: \$30,619 p.a.

Application should be sent no later than **Friday, March 11, 2011** to:

"Legal Officer"
The Human Resource and Administration Manager
Factories Corporation of Jamaica
17 Knutsford Boulevard
Kingston 5

We thank all applicants for their interest; however, only short-listed applicants will be contacted for an interview.