



Ministry of Industry, Investment & Commerce

May 19, 2023

REQUEST FOR EXPRESSIONS OF INTEREST FOR CONSULTANCY SERVICES FOR EXPERTS IN ISO 9001:2015 QUALITY MANAGEMENT SYSTEM REF: MIIC/ISO 9001/2023/18

Project: Procurement of Consultancy Service for ISO 9001:2015 Quality Management System
Sector: Industry, Investment, and Commerce

Abstract: The Ministry of Industry, Investment, and Commerce is searching for consultants with experience in ISO 9001:2015 Quality Management Systems. The Specific Objectives are:

1. To select MDAs, and
2. Medium-sized businesses in an ISO Certification Pilot Initiative to attain ISO Certification by the National Certification Body of Jamaica (NCBJ).

Deadline: Friday, June 2, 2023, 10:00 a.m.

The implementation period is eight (8) months.

The expressions of interest will be evaluated based on the following criteria:

1. Certified as an ISO 9001 Lead Auditor or ISO 9001 Lead Implementer: 30%
2. Training and experience as an individual consultant or as a part of a team guiding at least one organization to ISO 9001 certification (Entity name should be stated): 50%
3. Training and experience as an individual consultant or as a part of a team guiding at least one additional organization to ISO 9001 certification (Entity name should be stated): 6%
4. Training and experience as an individual consultant or as a part of a team guiding at least two additional organizations to ISO 9001 certification (Entity names should be stated): 6%
5. Training and experience as an individual consultant or as a part of a team guiding at least three additional organizations to ISO 9001 certification (Entity names should be stated): 8%

The minimum grade for a consultant to be eligible to be on the panel of ISO Consultants is 70%. The resumes of the applicants will be analysed and evaluated as follows: (see breakdown above)

Education and Qualification	-	30%
Experience	-	50-70%

The Ministry of Industry, Investment, and Commerce now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform said Services.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Consultants will be selected in accordance with the procedures set out above, and is open to all eligible bidders as defined in the procedures. Quality and Cost-Based Selection (QCBS) procurement method set out in the Government procurement guidelines, will be utilised to procure the services.

Expressions of interest must be written in English and delivered in a sealed envelope to the address indicated below or by email (stated below) in PDF format, no longer than **Friday, June 02, 2023** and will be opened at 10:15 a.m. on the same day.

Further information can be obtained at the address below during office hours 10:00 am to 4:00 pm.

Attention: Adrian McIntosh

EXPRESSION OF INTEREST NO. **REF: MIIC/ISO 9001/2023/18**

Ministry of Industry, Investment, and Commerce

4 St. Lucia Avenue

Kingston 5

Tel: (876) 968-7116

E-mail: Adrian.mcintosh@miic.gov.jm

The Ministry of Industry, Investment, and Commerce will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of the expressions of interest.