



Ministry of Industry, Investment & Commerce

Letter of Intent to Implement ISO 9001:2015 Quality Management System

The Ministry of Industry, Investment and Commerce (MIIC) has portfolio responsibility for Business Development and has established an ISO Quality Systems Division, which is responsible for overseeing the implementation of the ISO 9001 Quality Management System in the public and private sectors. The Division provides project management oversight to enable organizations to implement the Standard and become ISO certified.

The ISO 9001 Quality Management System standard is the world's most recognized standard for managing the quality of goods and/or services produced by an organization and improving its global competitiveness. Implementing the Standard provides assurance to users of goods and/or services, that the organization's quality management system is based on international best practices. The implementation will be led by the entity's management team and facilitated by an assigned ISO 9001 Consultant who will provide technical guidance. Consultancy services hours assigned will be based on the project scope and schedule, hence project delays determined as arising from the entity, that results in hours exceeding the budgeted cost will be the responsibility of the Entity.

The National Certification Body of Jamaica (NCBJ) certification services should be engaged post implementation and these costs will be the responsibility of the entity seeking certification. Following certification, the certification body will conduct annual surveillance audits to ensure that the entity is conforming to the Standard. After the third year, the entity will undergo ISO 9001 QMS re-certification, and the cycle continues.

Please acknowledge your intent to participate and access support by signing this ***non-binding Letter of Intent*** and return to the Ministry of Industry, Investment and Commerce by email at isoqsd@miic.gov.jm or directly to the Ministry at its office, 4 St. Lucia Avenue, Kingston 5, New Kingston. - Attention: Senior Director, ISO Quality Systems Division.

I/We _____ undertake the implementation of ISO 9001:2015

Company Name

Quality Management System in our organization, with assistance from the Ministry of Industry, Investment and Commerce (MIIC).

Proposed Date of Commencement _____

Name: _____ Signature: _____ Date: _____

ISO QSD – FORM 060
Ver. 0.0

Prepared by: Dir SI & Quality Assurance
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Approved by: Snr. Dir. ISO QSD
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Jamaica's **Business** Ministry