

## APPLYING FOR A VETERINARY IMPORT PERMIT

All Live animals, products and by-products of animal origin and products imported for animal use requires a Veterinary Import Permit under the law, The Animals (Diseases and Importation) Act 1948.

### ANIMAL AND ANIMAL PRODUCTS REQUIRING A PERMIT

- **ALL** Live Animals for personal (pet/ companion or service animal) commercial ( livestock, etc.) or entertainment/ attraction purposes (including Zoos, Circus, Exhibits)
- Animal Semen and Embryos
- Live fish/ Ornamental fish
- Meat and meat by- products [including beef, pork, lamb(mutton) goat meat (chevron)]
- Poultry and poultry- by-products (including
- Game meat
- Milk and milk by- products
- Egg and egg by products
- Animal feed and Pet food
- Veterinary Drugs and Biologicals
- Feathers/ Taxidermy/ Sea shells

### WHO IS REQUIRED TO APPLY FOR A VETERINARY IMPORT PERMIT

Importers, Customs Brokers and the General Public can apply for a Veterinary Import Permit for live animals or products of animal origin for **COMMERCIAL** or **NON-COMMERCIAL/ DOMESTIC** purposes using the Ministry of Agriculture Trade System (MOAT) [www.moatrade.gov.jm](http://www.moatrade.gov.jm).

### REGISTRATION

- Applicants are required to first register to use the MOAT system using the '**Not yet registered?**' link on the MOAT website ([www.moatrade.gov.jm](http://www.moatrade.gov.jm) )
- The registration process requires the following information:
  - Taxpayer Registration Number (TRN). For overseas of Non-Jamaican nationals a TRN is NOT required and applicants are required to enter a 9 digit (999999999) code
  - Contact details: name, address, telephone, and email address(s).
- During the registration process under '**Account Details**' the applicant is required to create a unique **Login ID/ Username** and **Password**. Please the Login ID/ Username and Password are case sensitive, must be (8) eight or more characters and must be alpha numeric.
- Applicants are reminded under the Agency Selection: to select the **Ministry of Agriculture and Lands** and after pressing '**Continue**' under '**Permit Type**' select '**Veterinary Import**' then press submit.

- Registrations are processed within one (1) Business day. If your registration is placed on 'HOLD' please contact the Permit Office (Email: [vsdpermits@gmail.com](mailto:vsdpermits@gmail.com); (876) 977-2489/ 977-2492.

### APPLICATION FOR IMPORT PERMITS

- Importers are required to use their unique **Login ID /Username** and **Password** to access the MOAT system.
- Importers should select '**Apply for Import Permit from Veterinary Services Division**'
- During the application process , importers are required to enter details including
  - Country of origin
  - Consignor country
  - And to select a maximum of twenty (20) items from the '**Search for Veterinary Items**' drop box. Clients should carefully select the correct quantity unit and total weight units.
- **NON -COMMERCIAL / DOMESTIC IMPORTERS** are allowed a maximum weight of up to 99lbs/ 45kg
- **COMMERCIAL IMPORTERS** are considered to be greater than (>) 100lbs/ 45kg
- Applications are processed within five (5) business days. If your application has been 'REJECTED' or placed on 'HOLD' please contact the Permit Office (Email: [vsdpermits@gmail.com](mailto:vsdpermits@gmail.com); (876) 977-2489/ 977-2492.

### COST AND PAYMENT FOR IMPORT PERMITS

- Payments for veterinary import permits can be made:
  - Online using a credit (MasterCard/ Visa/ Keycard) or VISA debit card.
  - At the Cashier located at the Veterinary Services Division, MICAF 193 Old Hope Road, and Kingston 6.
- The cost of permits
  - Commercial permits J\$5000
  - Non Commercial/ Domestic Use permits ranges from J\$2000 to J\$5000

### VALIDITY PERIOD FOR IMPORT PERMITS

- All permits are valid for a period of three (3) months with the exception of specific poultry based items which are valid for a period of two (2) months. Please contact the Permit Office (Email: [vsdpermits@gmail.com](mailto:vsdpermits@gmail.com); (876) 977-2489/ 977-2492 for further details.
- Permits are for one time use ONLY. Permits become invalid on the expiry date and when used to import a part or whole of the quantity of the product stated on the permit.

### COLLECTION AND TERMS OF USE OF PERMIT

- Once Veterinary Import Permits have been paid for and issued they can be collected at the Permit Office at the Veterinary Services Division 193 Old Hope Road, Kingston 8. Importers are issued with two (2) copies of the Veterinary Import Permit an '**Importer's Copy**' and an '**Exporter's Copy**'. The '**Exporters Copy**' should be submitted to the consignor to ensure compliance with import requirements.
- Consignments should not be shipped from the county of origin without a valid issued Veterinary Import Permit and a valid **Export Health Certificate** issued by the competent government authority in the exporting country. **Export Health Certificates** should **NOT** be dated after the date of export. Consignments found in non-compliance (In-Contravention of Veterinary Import Permit requirements) are subject to a Special Inspection/ Evaluation fee.
- Consignments imported with expired veterinary import permits or permits issued after the date of report are subject to the Jamaica Customs Act.

## INSPECTION SERVICES

Consignments both for non-commercial and commercial imports are subject to inspection by a Veterinary or Animal Port Health Officer.

Payment for all inspections must be done at the cashier. In Kingston this can be done at the Veterinary Services Division, MICAF 193 Old Hope Road, Kingston 6, and in Montego Bay at the Plant Quarantine Cahier Office at MJB airport by the Export complex (940-4146)

### ***Schedule of Cost for Inspection of Consignments***

Containers- J\$15,000

Palletized cargo- J\$7000

Small non- palletized cargo (up to 200lbs) - \$1500

Non-compliant Consignments (In-Contravention of Veterinary Import Permit requirements) subject to a Special Inspection/ Evaluation fee of \$50,000